

## Formaldehyde Emissions Test Request Form

Please provide the following information to the Composite Panel Association International Testing Center to begin the process of testing your samples. This form must be filled out and received by the ITC staff prior to shipping your test samples.

### Test Method (select one or more):

Number of Tests: \_\_\_\_\_

\*Compliance testing for TSCA Title VI using ASTM method D6007 requires three chamber tests; any number of chambers can be used for informational testing.

Sample ID: \_\_\_\_\_

Brief description of your test material: \_\_\_\_\_

Production Date and Lot # (if applicable): \_\_\_\_\_

Product Type: \_\_\_\_\_

Other: \_\_\_\_\_

**All samples must be labeled.** Use a marker to label each specimen; do not apply stickers.

### Customer Information for Report

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Billing Information (if different)

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Billing address is the same

Billing options are credit card, check or money wire transfer. Wire transfer information available on request. Please contact June Sloper (jsloper@cpamail.org) to arrange for payment.

## Policy Statements

- 1) CPA ITC policy considers ALL testing requested by the customer to be informational. CPA ITC does not imply and will not state that any product or representative products are certified or meet any applicable standard or specification.
- 2) CPA ITC policy is to dispose of all testing sample material sent by the customer at the completion of testing.
- 3) Reports are delivered via email only and will be sent after payment is received.
- 4) All shipping costs related to sending samples to be tested to the CPA ITC Laboratory must be paid for by the customer.
- 5) A list of modifications that are used in the accredited methods is available upon request. Any modifications beyond those documented in the laboratory Method Modifications and Limitations (M011) must be documented and approved by both the laboratory and the customer prior to testing. Submission of this test request form constitutes approval of the modifications documented in M011.

**Please sign or type your name and date to verify acceptance of the CPA ITC policies.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Additional Furniture and Non-Standard Sample Policy

\_\_\_\_ NON-STANDARD TEST SAMPLES ONLY. Any sample that does not meet the panel size specifications of ASTM E1333 or D6007 is a non-standard test item. Additional modifications apply for non-standard items, and results are informational only. If you are submitting non-standard items for testing, please initial for acceptance of this policy.

**Return the completed document to:**

Rebecca Giles  
Director of Laboratory Services  
703.724.1128 x295  
LabDir@cpamail.org